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# 1978 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON UNIVERSITY  
SPECIAL MEETING  
SUB 204-206  
JUNE 9, 1978  
7:00 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda Clifton, in Rooms 204-206 of the Samuelson Union Building on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda Clifton, Chairman  
Mr. Thomas Galbraith, Vice Chairman  
Mr. Don Broughton  
Mr. James Hogan

Absent

Mr. S. Sterling Munro

Others

Dr. James E. Brooks, President  
Dr. Arthur Keith, Chairman, Faculty Senate  
Dr. Donald Wise, Chairman, Association of Administrators  
Mr. Richard Dietz, Student Board of Control representative

APPROVAL OF MINUTES

There was one editorial change to the minutes for the 8:00 p.m. meeting of May 12, 1978. On page 13, typed line 16, the word "of" was changed to "or." Mrs. Paul read the sentence with the correction. There being no objections, Chairman Clifton declared the minutes for the meeting of May 12, 1978, 4:30 p.m., approved and the minutes for May 12, 1978, 8:00 p.m. approved as read.

CHANGES TO THE AGENDA

Dr. Brooks reviewed the changes to the agenda. It was noted that the faculty salaries go into effect on July 1, 1978, so it may be necessary to hold a special board meeting the end of June to consider this item.

INTRODUCTIONS

The following people in attendance at the meeting were introduced: Sally Austin from the Attorney General's office in Olympia, Donald Wise, new Chairman of the Association of Administrators, and Franklin Carlson, new Chairman of the Faculty Senate for 1978-79.

REPORTS

Adjunct Appointments

Dr. Harrington reported he had made the following adjunct appointments:  
A.G. Dingerson, D.D.S., Adjunct Associate of Allied Health  
Sciences  
Chuck E. Forster, Adjunct Instructor of Sociology

# Resignation

Dr. Harrington reported he had accepted the following resignation:  
V. Wayne Klemin, Assistant Professor of Business Education  
and Administrative Management, resignation effective  
August 19, 1978.

## Status of Reserves and Budget Changes for April, 1978

Mr. Jones presented the Status of Reserves and Budget Changes  
Report for April, 1978.

## NEW BUSINESS

Due to Ms. Austin's need to travel back to Olympia the same evening,  
Chairman Clifton reordered the business and took up the following item.

### Proposed Code Interpretation, Section 2.38 B (3)

Ms. Austin provided legal counsel for the Board of Trustees in the  
matter of the code interpretation. Dr. Arthur Keith, Chairman of the  
Faculty Senate, transmitted a proposed interpretation of the Faculty Code,  
Section 2.38 B (3) to the Board of Trustees on May 5, 1978. The Board  
also received a copy of a memo from Mr. Clarke enclosing a statement by  
Dr. Brooks. The rest of the material furnished the Board included a  
packet from Mr. Kenneth Grosse. Ms. Austin indicated the question comes  
to the Board for final decision. It was pointed out that this was a  
case of first impression as this section of the code has not been  
interpreted in the past.

MOTION NO. 5087: After a lengthy discussion which included a  
statement from Dr. Brooks as to his intent when he wrote the  
code and presentations by Dr. Keith and Dr. Carlson, Mr. Broughton  
moved, seconded by Mr. Galbraith, to reject the Faculty Senate Code  
interpretation of Section 2.38 B (3) and to interpret that section  
to mean that it applies to on-campus personnel only. The motion  
carried.

The Faculty Senate was given a clear mandate by the Board of  
Trustees to proceed with drafting an amendment to the code which would  
apply to off-campus personnel. Dr. Keith indicated the new Code Committee  
would address this question.

## RECESSED

Chairman Clifton recessed the meeting at approximately 7:45 p.m.  
to allow the board members to attend the Honors Convocation.

## RECONVENED

The board meeting was reconvened by the Chairman at approximately  
9:53 p.m.

## COMMUNICATIONS

The Board acknowledged receipt of the communications as listed  
on the agenda.

## NEW BUSINESS

### Business and Administrative Affairs

#### Approval of Capital Budget Request for 1979-1981

MOTION NO. 5088: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the Capital Budget Request for 1979-81 in the amount of \$12,581,300.00. The motion carried.

#### Proposed Operating Budget for 1978-79

MOTION NO. 5089: Mr. Hogan moved that the Board of Trustees direct Dr. Harrington to make a Herculean effort to maintain a core Women's Center on this campus and to come back to the Board with a solution for the funding problem. The motion died for lack of a second when it was determined a motion was not necessary. It was asked that the minutes show that there was a consensus of the Board to follow Dr. Harrington's recommendation that a study be made to continue to provide the services of the present Women's Center even though some reorganization might be necessary. For example, it was suggested that the counseling service might be handled through the Student Development area thereby eliminating duplication of effort.

MOTION NO. 5090: Mr. Broughton moved, seconded by Mr. Galbraith, to approve the proposed Operating Budget for 1978-79 in the amount of \$22,147,345. The motion carried.

#### 1979-1981 Operating Budget Formula Parameters

MOTION NO. 5091: Mr. Galbraith moved, seconded by Mr. Hogan, to approve the 1979-81 Operating Budget Formula Parameters as presented by Mr. Jones. The motion carried.

#### Administrative Salary Increase for 1978-79

Dr. Brooks indicated he agreed to support the Association of Administrators' request for a straight 4% salary increase with the condition that the Association of Administrators complete a detailed and careful study this coming year which re-establishes the salary base and range for each administrative position in relation to duties and responsibilities of the positions. Salary adjustments for 1979-1980 will be based primarily on these findings, if they are valid and if President Garrity and the Trustees agree.

MOTION NO. 5092: Mr. Hogan moved, seconded by Mr. Broughton, to approve a general 4% salary increase for all administrators with no funds allotted for merit or salary adjustments. The motion carried.

Mr. Broughton moved, seconded by Mr. Galbraith, to approve a change in assignment for Dr. [Name] who has been appointed by the Northwest International Council on Study Abroad to teach in Cologne, Germany winter and spring quarters, 1979 (time to count towards seniority). The motion carried.

Joint Student Fees Budget for 1978-79

Dr. Brooks, Dr. Guy, Ms. Armitage and Mr. Dietz made presentations regarding the proposed Joint Student Fees Budget for 1978-79. A lengthy discussion followed. Dr. Brooks recommended a 5% hold be placed on all budgets until the entire Joint Student Fees Budget is given a critical review during fall quarter of 1978 after the fall enrollment is known.

MOTION NO. 5093: Mr. Galbraith moved that the board accept Dr. Guy's proposal for the Joint Student Fees Budget for 1978-79. The motion died for lack of a second.

MOTION NO. 5094: Mr. Hogan moved, seconded by Mr. Broughton, that President Brooks recommendations for the Joint Student Fees Budget be adopted. The motion carried.

ADJOURNED

The Chairman adjourned the meeting at approximately 12:55 p.m. to reconvene at 2:00 p.m. on Saturday, June 10, 1978 in SUB 204-206.

RECONVENED

Chairman Clifton called the meeting to order at 2:00 p.m. on June 10, 1978 in Rooms 204-206 of the Samuelson Union Building on the campus of Central Washington University.

ROLL CALL

Present

Mrs. Linda Clifton, Chairman  
Mr. Thomas Galbraith, Vice Chairman  
Mr. James Hogan  
Mr. S. Sterling Munro

Absent

Mr. Don Broughton

Others

Dr. James E. Brooks, President  
Dr. Arthur Keith, Chairman, Faculty Senate  
Dr. Don Wise, Chairman, Association of Administrators

NEW BUSINESS

Changes to Leave of Absence Sections of Faculty and Administrators' Code

MOTION No. 5095: Mr. Hogan moved, seconded by Mr. Galbraith, that the board adopt the recommended amendment to Section 6.30, Leaves of Absence, of the Faculty Code. The motion carried.

MOTION NO. 5096: Mr. Hogan moved, seconded by Mr. Munro, that Section 2.123, Leaves of Absence Without Pay, of the Administrators' Code be amended as proposed. The motion carried.

Resignation--Michael Clark

MOTION NO. 5097: Mr. Galbraith moved, seconded by Mr. Munro, to accept the resignation of Michael Clark, Advisor in the Educational Opportunities Program, effective June 30, 1978. The motion carried.

Grupe Pool Landscaping Accepted

MOTION NO. 5098: Mr. Galbraith moved, seconded by Mr. Hogan, to accept the work on Grupe Pool Landscaping, as complete, with no changes in the contracted amount of \$19,211.00 plus 5.1% for State of Washington sales tax. The motion carried.

Expansion of Library Parking Area

MOTION NO. 5099: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the proposal to widen the new Library parking area by fourteen feet to allow a doubling of parking capacity. The motion carried.

Distinguished Civil Servant Status Awarded

MOTION NO. 5100: Mr. Hogan moved, seconded by Mr. Munro, that Distinguished Civil Servant status be granted to Kenith Wells, Housing Maintenance, who retired May 31, 1978. The motion carried.

Academic Affairs

Leave of Absence Withdrawn

MOTION NO. 5101: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the withdrawal of the leave of absence for the 1978-79 academic year for Kathleen J. Adams, Assistant Professor of Anthropology (Board of Trustees approved leave March 11, 1978). The motion carried.

Leave of Absence Without Pay

MOTION NO. 5102: Mr. Munro moved, seconded by Mr. Galbraith, that a leave of absence without pay be granted to Cynthia K. Bennett, Assistant Professor of Art, leave of absence effective for spring quarter, 1979 (time to count towards seniority). The motion carried.

Leave of Absence Without Pay and Change in Assignment

MOTION NO. 5103: Mr. Munro moved, seconded by Mr. Galbraith, to grant a leave of absence without pay to Beverly A. Heckart, Associate Professor of History, leave of absence effective for fall quarter, 1978 (time to count towards seniority) and to approve a change in assignment for her as she has been appointed by the Northwest Interinstitutional Council on Study Abroad to teach in Cologne, Germany winter and spring quarters, 1979 (time to count towards seniority). The motion carried.



Faculty Appointment

MOTION NO. 5104: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the appointment of Makiko Doi, Assistant Professor of Library Science, effective from September 1, 1978 through August 31, 1979. The motion carried.

Appointments--Department Chairmen

MOTION NO. 5105: Mr. Munro moved, seconded by Mr. Hogan, to approve the following Department Chairmen appointments (Subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual) effective September 1, 1978 and running through August 31, 1982. The motion carried.

Eugene J. Kosy, Professor of Business Education and Administrative Management, appointment as Chairman of the Department of Business Education and Administrative Management

Robert D. Gaines, Professor of Chemistry, appointment as Chairman of the Department of Chemistry

Rosco N. Tolman, Associate Professor of Spanish, appointment as Chairman of the Department of Foreign Languages

Chester Z. Keller, Professor of Philosophy appointment as Chairman of the Department of Philosophy

Robert C. Mitchell, Professor of Physics, appointment as Chairman of the Department of Geology and Physics

Robert Yee, Professor of Political Science, appointment as Chairman of the Department of Political Science

Galer W. Beed, Professor of Technology and Industrial Education, appointment as Chairman of the Department of Technology and Industrial Education

MOTION NO. 5106: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the following Department Chairmen appointments (Subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual) effective as indicated. The motion carried.

Richard E. Leinaweaver, Associate Professor of Drama, appointment as Acting Chairman of the Department of Drama, effective March 27, 1978 and running through August 18, 1978

Joel M. Andress, Associate Professor of Geography, appointment as Acting Chairman of the Department of Geography and Land Studies effective September 1, 1978 and running through Winter Quarter, 1979

Richard T. Doi, appointment as Acting Director of the Ethnic Studies Program at two-thirds time, effective September 1, 1978 and running through January 1, 1979

MINUTES

BOARD OF TRUSTEES

FOR RECORD

Salary Adjustment

MOTION NO. 5107: Mr. Munro moved, seconded by Mr. Hogan to approve a one-step salary increase for completion of the doctorate for Eldon C. Johnson, Assistant Professor of Business Administration, effective June 1, 1978 (from step 11.5 to step 12.5). The motion carried.

NEXT MEETING

The board members agreed to meet on June 23, 1978 at 8:00 p.m. to discuss the Memorial Committee recommendations, faculty salaries and salary inequities. There will be no board meeting in July and the next regular board meeting will be on August 11, 1978 at 8:00 p.m.

ADJOURNMENT

Chairman Clifton adjourned the meeting at approximately 2:37 p.m.

Mr. James Clifton, Vice Chairman

Mr. James Hogan

Mr. E. Douglas Munro (arrived at 2:15 p.m.)

Others:

Mr. James E. Higgins, President

Dr. Franklin Carlson, Chairman, Faculty Senate

Mr. Earl Schmitt, Association of Administrators representative

APPROVAL OF MINUTES

There were no minutes ready for approval.

CHARGES TO THE AGENDA

Mr. Munro revised the charges to the agenda.

REPORTS

Mr. Higgins asked that Item IV, A, Planning for the 1978-79 Operational Budget be deferred until the arrival of Mr. James.

NEW BUSINESS

Faculty Salaries for 1978-79

Dr. Higgins recommended that \$240,000 available to the institution for faculty salaries for 1978-79 be applied to funding promotions which have already been approved, correcting salary inequities that will be presented later in meeting, and remainder be distributed in a percentage scale adjustment.

The Faculty Senate priorities are for promotions, inequity adjustments and a one step increase.